



For further information
please contact the Utilities Department:

108 E Main St
PO Box 997
Clute, TX 77531
Phone: (979) 265-2541
Fax: (979) 265-4551
bbricker@ci.clute.tx.us

Authorization for Automatic Bank Draft

By completing this authorization agreement, you are giving the City of Clute authorization to debit your checking or savings account each month for the amount of your water bill. Your bank can provide you with their Transit/ABA number that is required on the authorization agreement. Return this form with a voided check to the City of Clute.

This authorization will remain in effect until the City of Clute has received written notification from you that it is to be terminated in within such time and manner for the City of Clute to act upon it.

You have the right to stop payment of a debit by notification to your Depository at such time to afford Depository a reasonable opportunity to act on it prior to charging account. After an account has been charged, you have the right to have the amount of an erroneous debit immediately credited to my Depository, provided I send written notice of such debit entry in error to Depository within fifteen (15) days following issuance of the account statement or 45 days after posting, whichever comes first.

Utility Account Information

Printed Customer Name(s) shown on City of Clute Utility Bill		Utility Account#
Billing Address		Phone#
City	State	Zip Code

Banking Information

Bank Name	Bank Account#
Account Name / Name Listed on Bank Account	Routing / ABA#

I authorize the City of Clute to debit (draft) the account identified above each month for the amount of services billed on my water utility account. Additionally, I authorize my financial institution identified above to debit the same amounts from my account. I understand that this authorization will be in effect until I notify the City of Clute and my bank, in writing, that I no longer desire this service. I also understand that if corrections in the debit amount are necessary, it may involve an adjustment (credit or debit) to my utility account.

Customer Signature: _____ Date: _____